



# FUNCTIONS PACK

—  
2025



# ABOUT US

## THE UWA TAVERN

Housed in the historic Cameron Hall building, formerly the engineering building the UWA Tavern was lovingly refurbished in 2016, fitted out with modern amenities and tastefully decorated to create a space that is truly warm and inviting.

It's one of the largest venues available for private hire in Perth and offers everything you could want for a function of any size – food, drinks and entertainment facilities are all on site. Create the perfect menu for your event or choose from our wide range of canapes, substantial items and stations to share - the choice is yours. We also offer craft beers on tap, international wines and custom cocktails!

Allow us to help you create the perfect event for celebrating an occasion. Engagement parties, wedding receptions, birthdays, or even reunions and fundraisers – we do them all. Our state-of-the-art audio-visual setup and versatile space make the ideal canvas to add that little something extra to your event.





# WHAT WE DO

We understand that setting up functions and events can be stressful. Our mission is to take the stress off you so you can enjoy your time with your guests. We can cater for small intimate gatherings, cocktail parties or the loudest dance party you have ever had. The choice is yours - we pride ourselves on being creative and versatile.

The Tavern's functions team can help you to create and execute an event for every occasion:

- Parties of all kinds
- Fundraisers
- Quiz nights
- Movie nights
- Band nights
- Wedding receptions
- ... and much more!

We strive to create functions that are as unique as they are memorable.



# WHAT WE OFFER

**Large capacity** - The newly refurbished venue can comfortably fit up to 500 people, making it one of the largest venues available for private hire in Perth.

**In-house catering** – Using WA fresh produce and a passion for good food, our talented chefs can arrange catering for any event and accommodate for all dietary requirements.

**Premium drinks** - With 13 beers on tap, fine wines, spirits, cocktails, and flexible catering options, The UWA Tavern can turn your next event into something truly special.

**Prime location** – Located just off Matilda Bay, close to the freeway and just a few short kilometres from the Perth CBD, The UWA Tavern is central to all and easy to reach by both car and public transport with the newly added purple cat right outside our front door.

**Audio-visual technology** - A state-of-the-art sound system along with three TV monitors, a retractable presentation screen, wireless microphone and an overhead projector to provide seamless sound, visuals and entertainment.

**Free parking** – Free parking at The UWA Tavern and around the UWA campus on weekends and weeknights (with no time limit!) make access a breeze.





# DRINKS

With a wide selection of drinks we can tailor the drinks menu to your event exactly how you would like it.

## CASH BAR

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Standard open bar in which guests can purchase their own drinks from our menu. Contact us for a copy of our menu.

## BAR TAB

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On a budget? We have a token system in which you can give your guest a few freebies at the start of your event. Then guests can buy their own for the rest of the event. You simply let us know what guest can get on their tokens and we keep track and charge at the end of the night.

Select what you would like for your guests on the bar tab, let us know your limit and we won't let it go over. This can range from a few tap beers to our entire drinks menu. The choice is yours.

## DRINKS PACKAGES

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Contact us for a quote or to discuss any of our package options.\*

\*Some conditions may apply



# FOOD

For 3-hour events, a minimum of 5 items per person is required.

For 5-hour events, a minimum of 8 items per person, including at least 1 substantial dish, is required.

\*Shorter/longer events enquiries will be discussed individually.

## COCKTAIL FOOD PACKAGES

You can choose one of our packages and build your selection of Canapes/Substantial items. Pricing for any addition to the packages noted on the item categories.

### PACKAGE 1 - \$23PP

5 Canapes

### PACKAGE 2 - \$27PP

4 Canapes + 1 Substantial

### PACKAGE 3 - \$40PP

7 Canapes + 1 Substantial

### PACKAGE 4 - \$44PP

6 Canapes + 2 Substantials

## SWEET CANAPÉS

(minimum 10 pc each)

- Mini Profiteroles
- Mini Macarons
- Mini Cheesecake
- Cherry Coconut Bite (GF/VG)

\*\*Additional canape (per item) \$5.00

## WARM CANAPÉS

- Feta & Caramelised Onion Tartlets (GF/V)
- Crispy Assorted Arancini (GF/VO)
- Tuscan Chicken Skewers with Tzatziki (GF)
- Assorted Gourmet Cocktail Pies & Rolls (VO/VGO/GFO)
- Parmesan & Mushroom Tartlets (GF/V)
- Pulled Pork On Crispy Polenta
- Crispy Chickpea, Cauliflower on Cashew Tartlets (GF/V)
- Tempura Prawns with Aioli

\*\*Additional canape (per item) \$5.00

## COLD CANAPÉS

- Smoked Salmon Blini
- Beetroot Relish On Cucumber And Crostini (VG)
- Cherry Bocconcini, Sundried Tomato on Crispy Polenta (V/GF)
- Cucumber Cup with Hummus & Sundried Tomato (VG/GF)
- Roast Beef & Horseradish on Crostini
- Pepperoni, Cheddar & Olive Skewer
- Poached Chicken with Coconut Sambal in Filo Cup

\*\*Additional canape (per item) \$5.00

## SUBSTANTIALS

- Pulled Pork Slider with Chips
- Cheeseburger Slider with Chips
- Nuggets with Chips
- Cold Thai Noodle Salad with Roast Chicken (VO)
- Popcorn Cauliflower with Chips (V)
- Gnocchi with Napolitana Sauce Topped with Parmesan (VGO)

\*\*Additional substantial (per item) \$10.00



# VENUE HIRE

## 3 HOUR EVENT HIRE

	Bar/catering spend under \$2,000	Bar/catering spend between \$2,000-\$3,000	Bar/catering spend over \$3,000
Weeknights Mon-Thurs 7pm-12am	\$660	\$400	Free
Friday/Saturday nights 7pm-12am	\$900	\$500	Free

## 5 HOUR EVENT HIRE

	Bar/catering spend under \$2,500	Bar/catering spend between \$2,500-\$4,000	Bar/catering spend over \$4,000
Weeknights Mon-Thurs 7pm-12am	\$880	\$550	Free
Friday/Saturday nights 7pm-12am	\$1,200	\$700	Free

Hire includes use of Tavern sound system, Venue Background Music System, wireless microphone, projector and TV screens. Sundays available upon request. Please note: A \$500 deposit is required on all bookings.

## SWAN MEZZANINE

You can use this premium space to offer your guests access to free playing of two pool tables in our exclusive Swan Mezzanine area.

**\$100.00 per hour**

\*Mezzanine capacity is maximum 50 people.  
No under 18's allowed at the mezzanine.



## SECURITY

Event Type	Cost	Minimum Ratio <i>Guards: Guest numbers</i>
18 <sup>th</sup> /21 <sup>st</sup> birthdays	\$55 per hour per guard <i>(min. 4hr/guard)</i>	1+1:50 <i>(1 plus 1 guard to every 50 guests)</i>
Weddings/engagements	\$55 per hour per guard <i>(min. 4hr/guard)</i>	1+1:75 <i>(1 plus 1 guard to every 75 guests)</i>
Other	\$55 per hour per guard <i>(min. 4hr/guard)</i>	On assessment

## OTHER SERVICES:

DJ Services with DJ Decks and Lightning	\$150 per hour (duration of event)
Photographer's Service with Editing	\$150 per hour (minimum 3 hours)



# TERMS AND CONDITIONS OF HIRE

## VENUE ACCESS

Access to the venue can be made available two hours before the function. Should you require access to the venue before this time it will be charged at an hourly rate of \$45 per hour.

## HIRE INCLUSIONS

Venue hire includes use of house speaker system including microphone, projector and screen, and TVs.

## BOOKINGS, ADJUSTMENTS AND CONFIRMATIONS

You can make your function booking by emailing [tavern@guild.uwa.edu.au](mailto:tavern@guild.uwa.edu.au). The Tavern office is open 8am to 4pm Monday to Friday. Please include the following information:

- Date of the function
- Time of the function (start to finish)
- Name of the function
- How many people you expect to attend
- Catering requirements
- Your contact details
- Any other details that are relevant to the event

We require a minimum of 7 working days notification to process your booking and issue confirmation notes.

## CONFIRMATION & ADJUSTMENTS

A non-refundable deposit of \$500 is required to guarantee the booking and will be deducted from the final account.

Any amendments to numbers, time, location,

specific dietary requirements must be advised at least two full working days before the event (72 hours). No amendments will be accepted thereafter.

## PAYMENT

Payment in full must be made by cash or credit card prior to the event. Any payment that is required to be invoiced must be arranged & approved by the UWA Guild of Undergraduates prior to the event. Full payment must be received within 7 days after the event to avoid further penalties.

## CANCELLATION POLICY

Cancellations more than 3 working days before the function will incur no cost.

Cancellations 2 working days before the function will incur 50% of the costs associated with the confirmed function.

Cancellations 1 working day before the function will incur full charge.

## SECURITY

The Tavern Manager may require you to hire security from the UWA Tavern's security contractor ACE Security Services. This will be at an extra cost and will be charged accordingly to the function organiser. Costs and ratios are as quoted under 'Security' in the Function information.

## 18TH BIRTHDAY PARTIES:

We do accept booking for 18th birthday parties based on the following conditions:

1. Security is required and this at a ratio of 1+1:50, so 1 mandatory guard plus 1 more security guard for every 50 guests. Security is charged at \$55 per hour per guard. Min 4 hours.



2. ID scanners will be used at a cost to the client (\$0.75 per scan). All attendees including parents and relatives must have valid ID. No ID, no entry.

3. NO minors will be allowed. 17-year-old friends will not be able to attend. The only minors allowed are immediate family of the birthday boy or girl (i.e. siblings), and they would have to remain under supervision of a responsible adult.

4. Anyone found to be pre-drinking, or pre-drinking in the immediate area including carparks, university grounds or Matilda Bay will be refused entry and asked to leave the area.

### **FOOD & BEVERAGE**

Your food choices are to be provided no later than one week prior to your event to avoid additional costs.

Please note: no BYO drinks are to be consumed in the venue.

The UWA Student Guild (the Guild) reserves the exclusive right to provide food services to the venue. In the exceptional circumstances of express permission being given to waive this condition, you undertake to comply with all Food & Health Regulations required and indemnify the Guild from any losses/damages.

### **DECORATIONS**

Nothing is to be stapled, screwed, nailed or adhered to any wall, door, surface or part of the building. The use of bubble machines, dry ice or smoke machines must have written approval of the Tavern Manager before being organised. No gaffer tape, confetti, or glitter are permitted.

### **ID CHECKS & UNDER-AGED GUESTS**

The Tavern is a fully licensed venue; photo ID is required at all times. The only accepted forms of ID are: Passport, Driver's License, Proof of Age Card, or Australian Post proof of age key card.

Juveniles are welcome to attend private functions at the venue provided a legal guardian is with them at all times and they do not order or consume alcohol.

### **ALCOHOL SERVICE**

The UWA Tavern has a strict Responsible Service of Alcohol policy. The UWA Tavern does not encourage excessive or rapid consumption of alcohol. We ask that all liquor be consumed in a responsible way to not cause harm to the person

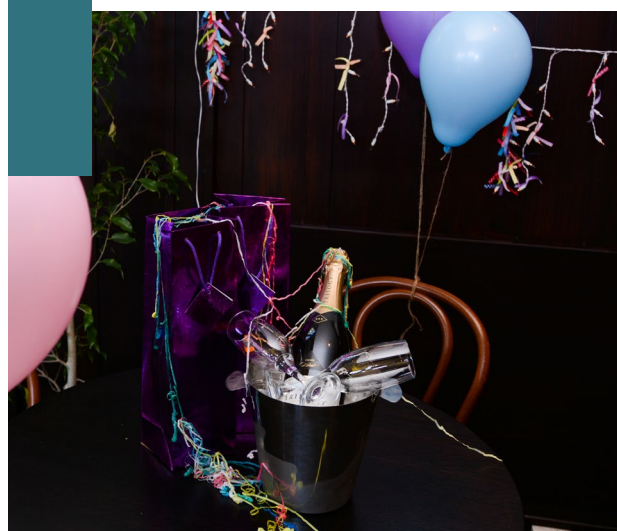
or other persons visiting the UWA Tavern. Anyone deemed intoxicated by management shall not be allowed to remain on the premises.

Under the Liquor Control Act of 1988, any acts of violent, disorderly, indecent or argumentative behaviour will not be tolerated. Any guest/visitor found in breach of this Policy will be asked to leave by management. This may result in the event being shut down by the Approved Manager at the cost to the client.

When alcohol is supplied at an event by us, it is mandatory under the terms and conditions of our liquor license that it is served by our staff.

It is an offence under the Liquor Control Act 1988, to sell or supply liquor to a person under the age of 18 years old on licensed or regulated premises or for a person under the age of 18 years to purchase, or attempt to purchase, liquor on licensed or regulated premises.

The Approved Manager reserves the right to shut down the event at the cost of the client should the client not comply with liquor control act 1988.



# CONDITIONS OF ENTRY

All guests are subject to the UWA Taverns conditions of entry. These are listed below.

## GENERAL

- Valid ID is required to gain entry to the UWA Tavern. Acceptable forms of ID are: Australian passport, international passport, Australian driver's licence, or WA 18+ card. Any other forms of ID are at the discretion of management.
- The UWA Tavern will not tolerate any anti-social, violent, abusive, disruptive, offensive, inappropriate or illegal behaviour. Such behaviour will result in immediate eviction from the venue. Additional action may include police involvement and/or a venue ban.
- Any person suspected to be in possession or under the influence of illegal drugs will be immediately evicted from the venue. Additional action may include police involvement and/or a venue ban.
- No weapons of any kind, real or replica, can be brought into the UWA Tavern.
- The UWA Tavern reserves the right to inspect any bag and/or articles of clothing for prohibited items which cannot be brought into the venue.

## RESPONSIBLE SERVICE OF ALCOHOL

- The UWA Tavern practises the responsible service of alcohol. As such we ask patrons that all liquor is consumed in a responsible way so as not to cause harm to themselves or other patrons.
- The UWA Tavern does not encourage the excessive or rapid consumption of alcohol.
- The UWA Tavern abides by the Liquor Control Act 1998 and intoxicated persons will not be allowed to enter or remain on the premises at any time.
- Persons under the age of 18 will not be permitted to enter to the UWA Tavern unless accompanied by a responsible adult (defined as a parent, grandparent or other legal guardian). Juveniles will not be permitted to consume liquor at any time.
- No outside liquor can be brought into the UWA Tavern. Any such liquor should be surrendered to management for safekeeping. Such liquor will be returned upon departure.
- All UWA Tavern employees are trained and certified in the responsible service of alcohol.

## DRESS CODE

- Minimum dress standards apply.
- Footwear must be worn at all times.
- Persons wearing clothing with offensive, racist, homophobic or otherwise discriminatory logos, text or images will be refused entry to the UWA Tavern.
- Persons with tattoos that are offensive, racist, homophobic or otherwise discriminatory will be refused entry to the UWA Tavern.
- Persons wearing gang patches, with gang tattoos or who are known gang associates will be refused entry to the UWA Tavern.
- Persons wearing clothing with the words "Police" or "Security" will be refused entry to the UWA Tavern unless they are a sworn West Australian or Federal police officer or rostered Ace Security or UWA Security Personnel.

## AV FACILITIES & ENTERTAINMENT

It is the organiser's responsibility to ensure that any external AV equipment or devices (such as iPods, DVDs, laptops, etc.) are compatible with Tavern's in-house equipment. You may test any of this equipment at a mutually convenient time prior to the function.

Approval by the Tavern Manager is required should you wish to hire a band, DJ or any other form of entertainment.

## RESPONSIBILITY

The Tavern does not accept responsibility for damage to, or loss of, items left on the premises before, during or after a function. Organisers are financially responsible for any damage sustained to fittings, property or equipment by the client, guests or outside contractors.

All prices shown throughout this brochure are inclusive of GST. We reserve the right to increase prices in line with rising costs and the CPI without prior notice to clients, but will endeavour to honour quoted prices.

**TO ENJOY YOUR FUNCTION AT THE TAVERN, YOU MUST AGREE TO THESE TERMS AND CONDITIONS AND SIGN THE FUNCTION AND EVENT ENQUIRY FORM ATTACHED.**





# FUNCTIONS ENQUIRY FORM

NAME:

ADDRESS:

EMAIL:

PHONE:

DATE OF EVENT:

ESTIMATED NUMBER OF GUESTS:

START TIME:

AM/PM

END TIME:

AM/PM

FUNCTION/ EVENT TYPE:

DOES YOUR EVENT REQUIRE ENTERTAINMENT? YES NO

If yes, what do you require?

Projector and screen

PA SYSTEM

Microphone

DJ Equipment

I have read and agree to the UWA Tavern's Terms and Conditions.

Name:

Sign:

Date:



## CONTACT US

We're passionate about all things events and look forward to hearing from you soon.

To find out more or to discuss your next function contact us at:

[functions@guild.uwa.edu.au](mailto:functions@guild.uwa.edu.au) | [tavern@guild.uwa.edu.au](mailto:tavern@guild.uwa.edu.au) | 6488 2318 | [uwatavern.com](http://uwatavern.com)

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